

Hornsby Middle School PTSA General Membership Meeting Minutes

January 22, 2018, 5:30 PM

- I. The meeting was called to order by Karen Talley at 5:34 PM.
In attendance: Jessica Ellison (Principal), Karen Talley (President), Jill Dalton (Vice President), Katie Winckler (Treasurer), Alisa Smith (Secretary), Jodie Davis, Chris Dawson, Anita Ellis, Mike Contakes, Cindy Carlson, Heidi Von Reider, Kim Dilday, Trish Armstrong, Debbie Muse
- II. The quorum was met.
- III. President's Report: Karen Talley mentioned that the PTSA will award gift certificates to Target for the top three winners of the Spelling Bee: \$30 for first place, \$15 for second, \$5 for third. The first place winner will represent Hornsby at the next level.
PTAC, which is the WJCC PTA Council, along with William & Mary School of Education and the League of Women Voters of the Williamsburg Area are sponsoring a screening of Backpack Full of Cash. It will be on Feb 13th at W&M School of Education. A panel discussion will follow.
Hornsby PTA will host PTAC after our 5:30 PM General Membership meeting next month. The PTAC meeting should start at 7:00 PM on Monday, February 26th.
- IV. Vice President Report: Jill Dalton did not have a report.
- V. Treasurer's Report: Katie Winckler passed out treasurer report and asked the teacher representatives to reach out to the winners of the mini-grants to submit requests. Karen mentioned we might be able to offer more mini grants. We will discuss at the next meeting.
- VI. Secretary's Report: Alisa Smith asked members to review the November 20, 2017 General Membership Meeting Minutes; Katie Winckler motioned that minutes be approved; Debbie Muse seconded the motion. Minutes were approved.
- VII. Principal's Report: Dr. Ellison mentioned the snow make up days are on the calendar. March 2nd, April 19th and March 30th are all full days.
- VIII. Committee Reports
 - a. Box Tops: Debbie Muse mentioned that a check for \$441.40 came in this fall. \$195 was from last year and \$246.40 was from this year. Another collection due date is March 1st so the Hornsby collection date is Friday, February 23rd.
 - b. Spirit Nights: Kim Dilday is working on scheduling a Spirit Night at Blaze Pizza.
 - c. 8th Grade Dance: Karen Talley spoke on behalf of Amy Unger. The tentative date is Friday, June 8th. The theme is typically a casino/cruise theme. Amy will find volunteers to help decorate/work/etc. A sign up genius will be sent out. The ticket price is \$10 per

person (ticket, food, games are included). Grab-n-go snacks are served. The 8th grade parents/teachers/high school honor society students run the casino tables. Parents donated gift cards and used them as prizes last year. The committee hopes to do it again this year. Mr. Contakes is helping again this year. The committee would like a 7th grade parent could shadow Amy.

- d. Hospitality Luncheon: Trish Armstrong mentioned she is coordinating a soup and chili luncheon for the staff this Thursday, January 25th during lunches.

IX. New Business

- a. Karen discussed the timeline for the Nominations Committee. The committee starts working via email/phone calls during February/March. The slate is presented at the April General Membership meeting. Officers are elected in May. Officers/Board members start in June except treasurer who continues until July. Committee works with executive board to look for officers and board members. We need 3 people on the committee.

X. There was no unfinished business.

XI. The General Membership meeting will take place on Monday, February 26, 2018 at 5:30PM. PTAC meeting will follow at 7:00 PM.

XII. The meeting was adjourned at 6:06 PM.

Lois S. Hornsby Middle School PTSA
Treasurer's Report 12/01/2017 to 12/31/2017

1 Fundraising / Other Income	Income	Expenses	Year to Date	Net Budget	More/-Less
Box Tops	-	-	-	350.00	-350.00
Cash Box	-	-	-	-	-
Dance - 8th Grade	-	-	-	-	-
Dance - Purple and Gold	-	120.00	2,682.78	2,000.00	682.78
Donations	-	-	216.00	100.00	116.00
Hawk Hike	-	602.64	4,186.72	2,000.00	2,186.72
Hawk Hike-Sponsor	-	-	2,250.00	1,000.00	1,250.00
Interest Income	-	-	0.56	1.00	-0.44
Shopping Programs	-	-	99.00	125.00	-26.00
Spirit Night	-	-	617.26	500.00	117.26
Spirit Wear	-	-	2,325.80	1,000.00	1,325.80
Spring Fundraising Event	-	-	-	-	-
Total	-	722.64	12,378.12	7,076.00	5,302.12

2 Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Local Unit Portion	9.00	-	884.25	600.00	284.25
State & Nat'l Dues	15.00	-	22.50	-	22.50
Total	24.00	-	906.75	600.00	306.75

3 Programs	Income	Expenses	Year to Date	Net Budget	More/-Less
Arts in Education/Reflections	-	-	-	-150.00	150.00
Coffee Cart	-	-	-127.08	-400.00	272.92
Hospitality	-	-	-1,032.28	-2,200.00	1,167.72
School Programs	-	-	-	-50.00	50.00
Spelling Bee	-	-	-	-50.00	50.00
Total	-	-	-1,159.36	-2,850.00	1,690.64

4 Operating Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Bank Charges	-	-	1.00	-100.00	101.00
Square Fees/PayPal Fees	-	-	-117.58	-150.00	32.42
Leadership Training	-	-	-	-500.00	500.00
PTA Council Dues	-	-	-75.00	-75.00	-
Insurance - Bonding/Liability	-	-	-343.00	-343.00	-
Administrative Costs	-	-	-	-500.00	500.00
Membership	-	-	-72.30	-400.00	327.70
New Year Start Up Expense	-	-	-	-4,077.47	4,077.47
Total	-	-	-606.88	-6,145.47	5,538.59

5 School Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Beautification	-	-	-	-250.00	250.00
End of Year Celebrations	-	-	-	-400.00	400.00
Faculty/Staff Appreciation	-	-	-	-1,000.00	1,000.00
Honor Roll	-	-	-	-450.00	450.00
Mini Grants	-	600.00	-600.00	-5,000.00	4,400.00
Sweet Talks	-	-	-	-100.00	100.00
Mailbox Treats	-	-	-55.32	-200.00	144.68

Total	-	600.00	-655.32	-7,400.00	6,744.68
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Grand Total	Income	Expenses	Year to Date	Net Budget	More/-Less
	24.00	1,322.64	10,863.31	-8,719.47	19,582.78

Bank Account Balances	12/01/2017	12/31/2017	Last Reconciled	Summary for the Period	
Checking	20,881.42	19,582.78	11/30/2017	Starting Total	20,881.42
Cash on Hand	0.00	0.00	Never	Income	24.00
Total	20,881.42	19,582.78		Expenses	- 1,322.64 -1,298.64
				Ending Total	19,582.78

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Treasurer's Report Submitted by:

Name: _____ Signature: _____ Date: _____