

**Hornsby Middle School
PTSA General Membership
Meeting MINUTES**

September 20, 2016 at 5 pm

- I. Call to order- meeting called to order at 5:04pm. In attendance: Jodie Davis, Secretary; Amy Unger, Vice President; Sue Tisk, President; Heather Springfield (guest speaker- R.F. Wilkinson Family YMCA); Kate Nichols, Reflections; Anita Ellis, 6th Grade teacher representative; Kathy Poe, 7th Grade teacher representative; Alisa Smith, Michael Unger, John Grantz, Treasurer; Heidi Von Rehder, Spirit Wear; Kiersten Stinson, Coffee Cart; Mike Contakes, 8th Grade teacher representative; Eddie Liu, Katherine Coggin, Deb Kosloski, 6th Grade teacher, Ctrizina Jean, Jessica Ellison, Principal.

- II. Approval of minutes from May 19, 2016 and August 31, 2016 (motion and vote) - Correction to the August minutes: It should say MINUTES, not AGENDA. Michael Unger makes a motion to approve the August minutes as corrected. Heidi Von Rehder seconds. Motion passes. Alisa Smith makes a motion to approve the September minutes as distributed, Michael Unger seconds. Motion passes.

- III. Principal's Report- smooth start to the school year. Everything kicked off well. PTSA Luncheon for staff was appreciated. One to one distribution is starting. 6th graders getting laptops tomorrow. 7th grade to follow.

- IV. President's Report - Welcome to our PTSA and Thank you for volunteering your time. A special thanks to Trish Armstrong and Beth Robles for hosting the Staff Luncheon, and the volunteers during Open House and 6th Orientation at the membership and spirit wear tables. Thank you to Williams Landscaping (Beautification) for cleaning up the front of the school. Introductions: Executive Board and Committee Chairs.

- V. Treasurer's Report:
 - a. Nominating new Treasurer: John has asked to resign as Treasurer. Sue opens up the floor for nominations for Treasurer. Amy nominates Heidi Von Rehder. Approved unanimously.
 - b. Still working on membership numbers. Spirit wear expenses increased due to purchases (mostly sold out!). Hospitality and Insurance were also impacted.

- VI. Committee Reports:
 - a. Hospitality – Trish Armstrong
 - a. Great job with the teacher luncheons.
 - b. Grab and go lunch for teachers for the parent conferences.
 - b. Reflections – Kate Nichols
 - a. Emails to teachers will go out this week. Posters/flyers will go up, too.
 - b. October 21- deadline for submission.
 - c. Publicity – Lisa Stoddard

- a. If you want anything posted on Facebook, email Sue, and she'll forward to Lisa to post on Facebook.
- d. Spirit Wear – Heidi Von Rehder
 - a. Initial order with new logo, fresh look for the year. Sold through almost everything during open house and 6th grade orientation. About 50 orders are outstanding. Orders will be taken through Friday, October 23. Extra merchandise will be ordered.
 - b. Heidi would like to attend sporting events to sell merchandise. Possibility was raised of opening a spirit wear school during the school day at some point. Dr. Ellison suggests before school or during lunch.
 - c. More items coming! Including pencils, track jackets, towels. Suggestions are welcome. Contact Heidi. Suggestions for the school store: loose leaf paper, pencils, pens, notebooks.
 - d. Gym uniforms can be ordered through the PTSA. Order form can be accessed through ParentVue.
- e. Spirit Nights – Kelley Crisci
 - a. October 11 at Chick-fil-a on Mooretown Road. Challenge between us and Toano. Whoever gets the most sales gets an extra \$100. To be promoted by flyers, email to members, Flight Plan, Facebook, PTSA website.
- f. Membership – Lisa Moose
 - a. More students signed up for membership this year than last.
 - b. At this point, no grade level has 100% membership, but not all forms have been entered yet. The first grade level with 100% membership will receive breakfast!
- g. Coffee Cart-Kiersten Stinson/Karen Talley
 - a. First coffee cart last Friday (9/16). Will happen every 3rd Friday. They have 3 volunteers. Start at 8:30, finished by out 10:30
- h. WJCC PTAC Rep –
 - a. Sue attended last night's meeting. Discussion on the conference that happened last Saturday, and proposed legislation.

VII. Old Business:

- a. Audit from 2015-2016 School Year- passed at the August meeting.
- b. Budget for 2016-2017 School Year- approved at the August meeting.

VIII. New Business

- a. Open Chair positions- Hawk Hike, Honor Roll, Mailbox Treats
 - a. Most pressing to fill- the Hawk Hike. Coming up soon in November.
 - b. Please let Sue know if you are interested in these positions.
- b. HMS Book Fair – Librarian has requested for Volunteers- Amy sent out a sign-up genius. Many have already signed up.
- c. Purple and Gold Dance
 - a. October 7, 6:30 to 8:30pm. A volunteer is asking for donations. Amy has ordered decorations. Set up will begin at 3:30.
 - b. Games, photo booth, carnival blow-up games, sports games, etc.
 - c. A sign up genius will be sent out requesting volunteers.

- d. Selling tickets during lunch the week before the dance. Discounted tickets for PTSA student members (\$4 for members, \$5 for non-members). Tickets will be \$5 at the door. A letter will be sent home with all of the information.
- e. Theme is "Spirit of America."
- d. Hawk Hike- best day would be the Tuesday before Thanksgiving. November 22. Dr. Ellison will poll staff to find out what would work best.
- e. Virginia PTA Proposed Legislation Program (PLP) for 2017- Amy discussed the survey that we are to take. Information will be emailed to members, and will not be posted or sent to anyone else. Please complete survey by October 3.
- f. Heather Springfield, Senior Program Director from R.F. Wilkinson Family YMCA- presented programs available for middle schoolers at the YMCA, including the Junior Leader's Club and the Teen Leader's Club. All 7th graders receive a free membership for this year (7GI).
- g. 8th Grade Dance will be May 12
- h. Stepping up date- the first exam day (Wednesday, June 14). Warhill HS, 2pm.

IX. Announcements: Next General membership meeting is Thursday, October 13th, 5pm

X. Adjournment- 6:01pm.