

Hornsby Middle School PTSA General Membership Meeting Minutes

October 16, 2017, 7:00 PM

- I. Call to Order at 7:05 PM by Karen Talley. In attendance were: Karen Talley (President), Jill Dalton (Vice President), Alisa Smith (Secretary), Kim Dilday, Karen Quinlan, Audra Albert, Katie Winckler (Treasurer), Heidi Von Rehder, Mike Contakes, Chris Dawson, Jessica Ellison, and Anita Ellis.
- II. Quorum was met; 12 present.
- III. Welcome and Introductions
- IV. President's Report: Thank you to Audra and her committee on the Purple and Gold dance. Awesome job. Papa John's online fundraiser only works with our local 27 stores. Karen will send out another PeachJar flyer with the Papa John's code. We get 10% from anything we order online. This Wednesday, October 18th, there is a Meet the Candidate forum at 6:30 PM at the Williamsburg Regional Library with Jim Kelly and Danon Middleton. Box Tops for the first cycle were due last Friday, October 13th. Trish is having a pizza dinner this Thursday, October 19th for the employees for Parent-Teacher Conference. Our PTSA is hosting the PTAC meeting on February 26th. Karen will send more details at a later date. The School Board might be voting on middle school criteria tomorrow. The meeting is at the Stryker Building.
- V. Vice President's Report: Jill mentioned that there is a bus driver support meeting on Tuesday, October 17th.
- VI. Treasurer's Report: Email Katie if you have any questions.
- VII. Secretary's Report: Alisa mentioned approval of September 18, 2017 General Membership Meeting Minutes; minutes were sent out and are posted on the website. Karen moved to approve minutes; Katie Winckler seconded the motion. Minutes have been approved.
- VIII. Principal's Report: Dr. Ellison stated that the dance was fantastic. No issues at all. Games in the cafeteria were great. A thank you also goes to the PTSA for the mailbox treats. October 20th and 27th are half days; no activity buses after school on those days. Spirit Week coming is up. Unity week is the 23rd through the 27th. More info to follow. Students will dress up each day and there will be a pep rally on Friday. No school on November 7th. Hornsby is a polling place.

Do we want to sell Spirit Wear on conference night (4-7PM)? Heidi said she would look into it.

IX. Committee Reports

- a. Hawk Hike-Friday, November 17th: Committee is working hard; 4 sponsors so far; PTSA will provide a tumbler for each student who brings in \$25 or more; 4 rotations (martial arts, yoga, obstacle course, line dancing); committee is working on prizes; flyer going out soon.
- b. Spirit Nights: Kim mentioned we had a great spirit night at Moe's. Largest they have ever had. The next spirit night is October 26th all day at Subway and Duck Donuts. We discussed December ideas. Kim will look into it.
- c. Spirit Wear: Heidi is looking at options for jackets/hoodies. She showed a sweatshirt blanket that can be pre-ordered only. She will talk with Karen to determine when spirit wear flyer should go out.
- d. Mini-Grants: Karen Quinlan noted that applications have been distributed to faculty; deadline is November 3rd.
- e. Purple & Gold Dance: The dance was Friday, October 14th. Thanks to Ms. Ellis for chaperoning; Dr. Ellison was a big help; Thanks to Karen and Katie for selling tickets; Thanks to Jill for helping with money; Thanks to Alisa for helping with concessions. There were lots of parent volunteers; lots of supplies sent in; great parent and community support. Thanks to the Key Club members from Jamestown High School. The dance had no issues. The raffle prizes were a hit. Photo booth was a huge hit. The committee's fundraising goal was met. There were 347 in attendance. Audra will write an event summary. The leftover supplies will go to Hawk Hike and Hospitality. Candy might be used for Sweet Talk. Way to go, Audra!
- f. Reflections: Deadline is October 23rd. Alisa has judges lined up. Alisa asked teacher reps to share Reflections deadline with teachers one more time to remind students about the upcoming deadline.

X. New Business: None

XI. Unfinished Business: None

XII. Next Meeting Date: Monday, November 20th General Membership at 5:30 PM.

XIII. Adjourn at 7:42 PM.

Lois S. Hornsby Middle School PTSA
Treasurer's Report 09/01/2017 to 09/29/2017

1 Fundraising / Other Income	Income	Expenses	Year to Date	Net Budget	More/-Less
Box Tops	-	-	-	350.00	-350.00
Cash Box	200.00	-	-	-	-
Dance - 8th Grade	-	-	-	-	-
Dance - Purple and Gold	-	400.00	-775.00	2,000.00	-2,775.00
Donations	67.00	-	142.00	100.00	42.00
Hawk Hike	-	-	-	2,000.00	-2,000.00
Hawk Hike-Sponsor	500.00	-	500.00	1,000.00	-500.00
Interest Income	0.11	-	0.25	1.00	-0.75
Shopping Programs	-	-	92.39	125.00	-32.61
Spirit Night	-	-	-	500.00	-500.00
Spirit Wear	568.00	1,826.67	3,538.33	1,000.00	2,538.33
Spring Fundraising Event	-	-	-	-	-
Total	1,335.11	2,226.67	3,497.97	7,076.00	-3,578.03

2 Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Local Unit Portion	191.25	-	807.75	600.00	207.75
State & Nat'l Dues	281.25	-	1,308.75	-	1,308.75
Total	472.50	-	2,116.50	600.00	1,516.50

3 Programs	Income	Expenses	Year to Date	Net Budget	More/-Less
Arts in Education/Reflections	-	-	-	-150.00	150.00
Coffee Cart	-	127.08	-127.08	-400.00	272.92
Hospitality	-	568.70	-568.70	-2,200.00	1,631.30
School Programs	-	-	-	-50.00	50.00
Spelling Bee	-	-	-	-50.00	50.00
Total	-	695.78	-695.78	-2,850.00	2,154.22

4 Operating Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Bank Charges	-	-	-	-100.00	100.00
Square Fees/PayPal Fees	-	-	-117.58	-150.00	32.42
Leadership Training	-	-	-	-500.00	500.00
PTA Council Dues	-	75.00	-75.00	-75.00	-
Insurance - Bonding/Liability	-	-	-343.00	-343.00	-
Administrative Costs	-	-	-	-500.00	500.00
Membership	-	-	-	-400.00	400.00
New Year Start Up Expense	-	-	-	-4,077.47	4,077.47
Total	-	75.00	-535.58	-6,145.47	5,609.89

5 School Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Beautification	-	-	-	-250.00	250.00
End of Year Celebrations	-	-	-	-400.00	400.00
Faculty/Staff Appreciation	-	-	-	-1,000.00	1,000.00
Honor Roll	-	-	-	-450.00	450.00
Mini Grants	-	-	-	-5,000.00	5,000.00
Sweet Talks	-	-	-	-100.00	100.00
Mailbox Treats	-	-	-	-200.00	200.00

Total	-	-	-	-7,400.00	7,400.00
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Grand Total	Income	Expenses	Year to Date	Net Budget	More/-Less
	1,807.61	2,997.45	4,383.11	-8,719.47	13,102.58

Bank Account Balances	09/01/2017	09/29/2017	Last Reconciled	Summary for the Period	
Checking	14,292.42	13,102.58	09/29/2017	Starting Total	14,292.42
Cash on Hand	0.00	0.00	Never	Income	1,807.61
Total	14,292.42	13,102.58		Expenses	- 2,997.45
				Ending Total	13,102.58

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Treasurer's Report Submitted by:

Name: _____ Signature: _____ Date: _____