

# Hornsby Middle School PTSA General Membership Meeting Minutes

March 19, 2018, 5:30 PM

- I. The meeting was called to order at 5:31 PM by Karen Talley.
- II. Quorum was met. Those in attendance were Karen Talley (president), Dr. Jessica Ellison (principal), Jill Dalton (vice-president), Alisa Smith (secretary), Peyton Smith, Kim Dilday, Jodie Davis, Sydney Lowe, Anita Ellis, Chris Dalton, Mike Contakes.
- III. President's Report, Karen Talley: Discussion about James Blair PTA. Reach out to Jodie Davis if interested.
- IV. Vice President Report, Jill Dalton: No report.
- V. Treasurer's Report: Karen discussed increasing the Hospitality budget by \$500 due to extra income. Kim Dilday made the motion to increase the budget and Jill Dalton seconded the motion, which passed. February 2018 Treasurer's Report was filed for audit.
- VI. Secretary's Report, Alisa Smith: Alisa discussed the approval of the February 28, 2018 General Membership Meeting Minutes. Karen Talley made the motion and Jodie Davis seconded it. The motion passed.
- VII. Principal's Report, Dr. Ellison: Moe's was amazing. Dr. Ellison thanked the PTA. Jamestown High School is having a meeting about Concourse 9 on March 20, 2018. The Principal from Warhill visited some rising 9<sup>th</sup> graders today. The Writing SOL will be on March 20 and March 21. The SOL schedule is on the website.
- VIII. Committee Reports
  - a. Spirit Nights, Kim Dilday: We made \$250 from Moe's for the most recent Spirit Night. We beat Berkeley again.
  - b. 8<sup>th</sup> Grade Dance, Amy Unger: Karen discussed the 8<sup>th</sup> Grade Dance. The students will vote soon on the theme from set themes. The committee will send out a sign up genius for the 8<sup>th</sup> Grade Dance sub-committee soon and another in May to sign up the volunteers for the night of the dance and for decorating the week of the dance.
  - c. Mini-grants, Michelle Alexander: Karen mentioned that Michelle received 13 mini-grant requests. The committee will meet soon.
  - d. Teacher Appreciation Week, Erin Otis: May 7-May 11, 2018
  - e. Nominations Committee, Jill Dalton: The slate should be ready in April to stay on the timeline. Contact Jill if you know someone interested.
- IX. New Business: None
- X. Unfinished Business: Mike Contakes discussed having snacks to share with students who will participate in SOL remediation. He will let Karen know more details. Karen reminded current chairs and officers to continue to update binders to hand off to officers and chairs for 2018-2019.
- XI. Next Meeting Date: Monday, April 16, 2018 General Membership at 5:30 PM
- XII. The meeting was adjourned at 5:46 PM.

Lois S. Hornsby Middle School PTSA  
Treasurer's Report 02/01/2018 to 02/28/2018

<b>1 Fundraising / Other Income</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Box Tops	-	-	441.40	350.00	91.40
Cash Box	-	-	-	-	-
Dance - 8th Grade	-	-	-	-	-
Dance - Purple and Gold	-	-	2,682.78	2,000.00	682.78
Donations	4.00	-	222.00	100.00	122.00
Hawk Hike	-	79.68	4,070.25	2,000.00	2,070.25
Hawk Hike-Sponsor	-	-	2,750.00	1,000.00	1,750.00
Interest Income	0.15	-	1.05	1.00	0.05
Shopping Programs	14.26	-	113.26	125.00	-11.74
Spirit Night	-	-	705.77	500.00	205.77
Spirit Wear	218.00	-	2,602.80	600.00	2,002.80
Spring Fundraising Event	-	-	-	-	-
<b>Total</b>	<b>236.41</b>	<b>79.68</b>	<b>13,589.31</b>	<b>6,676.00</b>	<b>6,913.31</b>

  

<b>2 Membership</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Local Unit Portion	6.75	-	893.25	600.00	-293.25
State & Nat'l Dues	11.25	18.75	18.75	-	18.75
<b>Total</b>	<b>18.00</b>	<b>18.75</b>	<b>912.00</b>	<b>600.00</b>	<b>312.00</b>

  

<b>3 Programs</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Arts in Education/Reflections	-	-	-	-150.00	150.00
Coffee Cart	-	141.69	-292.56	-400.00	107.44
Hospitality	-	180.93	-1,213.21	-2,700.00	1,486.79
School Programs	-	-	-	-50.00	50.00
Spelling Bee	-	50.00	-50.00	-50.00	-
<b>Total</b>	<b>-</b>	<b>372.62</b>	<b>-1,555.77</b>	<b>-3,350.00</b>	<b>1,794.23</b>

  

<b>4 Operating Expenses</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Bank Charges	-	27.00	-26.00	-100.00	74.00
Square Fees/PayPal Fees	-	-	-117.58	-150.00	32.42
Leadership Training	-	-	-	-500.00	500.00
PTA Council Dues	-	-	-75.00	-75.00	-
Insurance - Bonding/Liability	-	-	-343.00	-343.00	-
Administrative Costs	-	3.00	-27.55	-500.00	472.45
Membership	-	-	-72.30	-400.00	327.70
New Year Start Up Expense	-	-	-	-4,077.47	4,077.47
<b>Total</b>	<b>-</b>	<b>30.00</b>	<b>-661.43</b>	<b>-6,145.47</b>	<b>5,484.04</b>

  

<b>5 School Support</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
Beautification	-	-	-	-250.00	250.00
End of Year Celebrations	-	-	-	-400.00	400.00
Faculty/Staff Appreciation	-	-	-	-1,000.00	1,000.00
Honor Roll	-	-	-90.10	-450.00	359.90
Mini Grants	-	-	-1,680.88	-6,000.00	4,319.12
Sweet Talks	-	-	-	-100.00	100.00
Mailbox Treats	-	50.52	-152.48	-200.00	47.52

<b>Total</b>	-	50.52	-1,923.46	-8,400.00	6,476.54
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<b>Grand Total</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/Less</b>
	254.41	551.57	10,360.65	-10,619.47	20,980.12

<b>Bank Account Balances</b>	<b>02/01/2018</b>	<b>02/28/2018</b>	<b>Last Reconciled</b>	<b>Summary for the Period</b>	
Checking	19,377.28	19,080.12	02/28/2018	Starting Total	19,377.28
Cash on Hand	0.00	0.00	Never	Income	254.41
<b>Total</b>	<b>19,377.28</b>	<b>19,080.12</b>		Expenses	- 551.57
				Ending Total	19,080.12

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Treasurer's Report Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_