

# Hornsby Middle School PTSA General Membership Meeting Minutes

April 16, 2018, 5:30 PM

- I. The meeting was called to order by Karen Talley at 5:37 PM.
- II. Quorum was met. Those in attendance were: Karen Talley (president), Dr. Jessica Ellison (principal), Jill Dalton (vice-president), Alisa Smith (secretary), Jodie Davis, Anita Ellis, Chris Dawson, Mike Contakes, Debbie Muse, Carsan Dalton, Amy Unger.
- III. President's Report, Karen Talley: Karen reported that Jodie Davis is spearheading the PTA informational meeting for the James Blair PTA at 10:30 AM at the Williamsburg Regional Library on Tuesday, April 24<sup>th</sup>. Contact Jodie for more details. James River Elementary is having a yard sale on May 6<sup>th</sup> from 9 AM to 1 PM. Booths are available to reserve. Karen shared information about the VA PTA annual conference. The conference date was moved to January and mini-boot camps will be offered on August 11<sup>th</sup> at Jolliff Middle School. Visit the VA PTA website for more details. Karen also stated that PTAC sent out information about the HPV Vacs.
- IV. Vice President Report, Jill Dalton: No report.
- V. Treasurer's Report, Karen Talley: The Treasurer's Report will be included in the file for audit in July.
- VI. Secretary's Report, Alisa Smith: Alisa discussed the approval of the March 19, 2018 General Membership Meeting Minutes. Jill Dalton motioned to approve and Jodie Davis seconded it. The motion passed.
- VII. Principal's Report, Dr. Ellison: Dr. Ellison mentioned that 8<sup>th</sup> grade SOL Writing scores are starting to come in and look good. She noted that she is impressed with the whole school effort to increase SOL scores. She complimented the Coffee Cart and mentioned that upcoming SOL dates are on the calendar.
- VIII. Committee Reports
  - a. Spirit Nights, Go Karts Plus: Jill Dalton talked with Jeff Miller and scheduled the event for Sunday, May 20<sup>th</sup>. It is an all-day event. Unlimited wristbands are usually \$35 but are available to Hornsby families and friends for \$25. Hornsby earns \$5 per wristband.
  - b. 8<sup>th</sup> Grade Dance: Amy Unger shared a brief report about the dance. The committee met prior to this meeting. For information about the 8<sup>th</sup> grade dance, email [hms8thgradedance@gmail.com](mailto:hms8thgradedance@gmail.com).
  - c. Mini-grants: Karen reported that Michelle Alexander is working with Dr. Ellison to complete the spring grant cycle.
  - d. Teacher Appreciation Week: Karen mentioned that Erin Otis is preparing for Teacher Appreciation Week, which will take place May 7-11. Teachers will be surprised each day. A Sign Up Genius will be sent out for volunteers and donations.

- e. Nominations Committee: Alisa Smith read the names of the individuals nominated for officer positions. They are:
  - Jill Dalton-President
  - Adrienne Tropilo-Vice President
  - Alisa Smith-Secretary
  - Stephanie Trogdon-Treasurer
- f. Box Tops: Debbie Muse stated the next deadline for Box Tops is Friday, June 1<sup>st</sup>.

IX. New Business: Anita Ellis received an email about the Farm Fresh points. Karen stated the order should be coming in soon.

X. Unfinished Business: None

XI. Next Meeting Date: Monday, May 21, 2018 General Membership at 5:30 PM

XII. The meeting was adjourned at 5:46 PM.

Lois S. Hornsby Middle School PTSA  
Treasurer's Report 03/01/2018 to 03/31/2018

1 Fundraising / Other Income	Income	Expenses	Year to Date	Net Budget	More/-Less
Box Tops	-	8.75	432.65	350.00	82.65
Cash Box	-	-	-	-	-
Dance - 8th Grade	-	-	-	-	-
Dance - Purple and Gold	-	-	2,682.78	2,000.00	682.78
Donations	-	-	222.00	100.00	122.00
Hawk Hike	25.00	-	4,095.25	2,000.00	2,095.25
Hawk Hike-Sponsor	-	-	2,750.00	1,000.00	1,750.00
Interest Income	0.15	-	1.20	1.00	0.20
Shopping Programs	-	-	113.26	125.00	-11.74
Spirit Night	321.60	-	1,027.37	500.00	527.37
Spirit Wear	40.00	350.00	2,292.80	600.00	1,892.80
Spring Fundraising Event	-	-	-	-	-
<b>Total</b>	<b>386.75</b>	<b>358.75</b>	<b>13,617.31</b>	<b>6,676.00</b>	<b>6,941.31</b>

2 Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Local Unit Portion	4.50	-	897.75	600.00	297.75
State & Nat'l Dues	7.50	26.25	-	-	-
<b>Total</b>	<b>12.00</b>	<b>26.25</b>	<b>897.75</b>	<b>600.00</b>	<b>297.75</b>

3 Programs	Income	Expenses	Year to Date	Net Budget	More/-Less
Arts in Education/Reflections	-	-	-	-150.00	150.00
Coffee Cart	-	26.26	-318.82	-400.00	81.18
Hospitality	-	797.50	-2,010.71	-2,700.00	689.29
School Programs	-	-	-	-50.00	50.00
Spelling Bee	-	-	-50.00	-50.00	-
<b>Total</b>	<b>-</b>	<b>823.76</b>	<b>-2,379.53</b>	<b>-3,350.00</b>	<b>970.47</b>

4 Operating Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Bank Charges	-	-	-26.00	-100.00	74.00
Square Fees/PayPal Fees	-	-	-117.58	-150.00	32.42
Leadership Training	-	-	-	-500.00	500.00
PTA Council Dues	-	-	-75.00	-75.00	-
Insurance - Bonding/Liability	-	-	-343.00	-343.00	-
Administrative Costs	-	-	-27.55	-500.00	472.45
Membership	-	-	-72.30	-400.00	327.70
New Year Start Up Expense	-	-	-	-4,077.47	4,077.47
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-661.43</b>	<b>-6,145.47</b>	<b>5,484.04</b>

5 School Support	Income	Expenses	Year to Date	Net Budget	More/-Less
Beautification	-	-	-	-250.00	250.00
End of Year Celebrations	-	-	-	-400.00	400.00
Faculty/Staff Appreciation	-	-	-	-1,000.00	1,000.00
Honor Roll	-	327.34	-417.44	-450.00	32.56
Mini Grants	-	-	-1,680.88	-6,000.00	4,319.12
Sweet Talks	-	-	-	-100.00	100.00
Mailbox Treats	-	-	-152.48	-200.00	47.52

<b>Total</b>	-	327.34	-2,250.80	-8,400.00	6,149.20
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<b>Grand Total</b>	<b>Income</b>	<b>Expenses</b>	<b>Year to Date</b>	<b>Net Budget</b>	<b>More/-Less</b>
	398.75	1,536.10	9,223.30	-10,619.47	19,842.77

<b>Bank Account Balances</b>	<b>03/01/2018</b>	<b>03/31/2018</b>	<b>Last Reconciled</b>	<b>Summary for the Period</b>	
Checking	19,080.12	17,942.77	03/30/2018	Starting Total	19,080.12
Cash on Hand	0.00	0.00	Never	Income	398.75
<b>Total</b>	<b>19,080.12</b>	<b>17,942.77</b>		Expenses	-1,536.10    -1,137.35
				Ending Total	17,942.77

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Treasurer's Report Submitted by:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **HORNSBY PTSA NOMINATING COMMITTEE REPORT**

**APRIL 16, 2018**

In accordance with Article VIII: Officers and Election, Section 4. Nominating Committee of the Lois S. Hornsby Middle School PTSA Bylaws, the Nominating Committee was duly appointed in February 2018 to nominate a slate of officers to stand for election as officers of the Lois S. Hornsby Middle School PTSA for School Year 2018-2019.

These nominees have indicated their consent to serve if elected. The election will be held on May 21, 2018 among these nominees and any additional nominations that may be made from the floor.

The Nominating Committee nominates the following individuals for the positions listed:

PRESIDENT:	Jill Dalton
VICE PRESIDENT:	Adrienne Tropilo
SECRETARY:	Alisa Smith
TREASURER:	Stephanie Trogdon

Alisa Smith  
Katie Winckler  
Jill Dalton  
Nominating Committee Members